

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS  
SPECIAL MEETING MINUTES  
April 27, 2022**

A special called meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601 and via Zoom on April 27, 2022.

**MEMBERS PRESENT**

Kenneth Urlage Chair  
Dr. Keith Knapp  
Charlotte Whittaker  
Jason Shelton  
Dr. Tuyen Tran  
Thomas Davis

**DEPARTMENT OF PROFESSIONAL LICENSING**

Kevin Winstead, Commissioner  
Chessica Nation, Administrative Section Supervisor  
Lori Seay, Board Administrator

**OTHER**

Daniel Leffel, Board Counsel

**MEMBERS NOT PRESENT**

Thomas Davis  
Eric Hagan  
Mother Mary Christina Murray

**CALL TO ORDER**

Chair Urlage called the meeting to order at 9:04 a.m.

**MINUTES**

March 10, 2022, minutes were deferred to the May 12, 2022, Board Meeting

**NEW BUSINESS**

Commissioner Winstead presented a draft for an amendment to the 201 KAR 6:060 regulations regarding fees. The discussion pertained to technical changes and to adding an exemption from certain fees for Military spouses pursuant to legislation enacted this session. Tom Davis motioned to file an amendment to regulation 201 KAR 6:060 to adopt the technical changes and to add an exemption from the application fee, initial licensure fee, temporary permit fee and biennial renewal fee for military spouses who meet the statutory conditions. Dr Tran seconded the motion. The motion carried.

**ADJOURN**

The meeting adjourned at 9:27. Ken Urlage motioned the adjournment and Dr Tran seconded the motion. The motion carried



Kenneth Urlage, Chair